

STREET USE GENERAL APPLICATION

Seattle Municipal Code (SMC) 15.04

1 PROJECT ADDRESS

Address Number

Street Name (include NE, SW, Ave, St, Blvd, etc.)

2 PROJECT INFORMATION

Applied Online/By Email: Yes No Permit Number(s)

PERMIT TYPE (Check all that apply)

- Storage/**Moving** Container or **Residential Dumpster**
- Annual **Vehicle**/Truck Permit
- Construction** (material storage, scaffolding, pumping, sidewalk repair)
- Utility** (electrical, gas, water, potholing, soil boring)
- Urban Forestry** (tree planting, pruning, or removal)
- Decorative Lighting
- Public Space Management**
 - Annual** (sidewalk café, encroachment, signs)
 - Vending**
 - Council Approved **Term** Permit

PROJECT TYPE (Check all that apply)

- Single Family
- Multifamily
- Commercial/Mixed Use
- Industrial
- Community/Festival

3 BACKGROUND

RELATED PERMITS

- | | | | |
|---|-------------------------------|--|-------------------------------|
| <input type="checkbox"/> Construction Use | Permit # <input type="text"/> | <input type="checkbox"/> SIP/Utility Major | Permit # <input type="text"/> |
| <input type="checkbox"/> Public Space Management: Annual/Vending/Term | Permit # <input type="text"/> | <input type="checkbox"/> DPD | Permit # <input type="text"/> |
| <input type="checkbox"/> Simple Utility | Permit # <input type="text"/> | <input type="checkbox"/> Other | Type <input type="text"/> |
| | | | Permit # <input type="text"/> |

INSPECTOR WARNING

- Verbal Written None

Note: Failure to notify Street Use & Urban Forestry of Inspector Warning could cause delays in permit processing and may lead to additional fees or fines.

4 PROJECT DESCRIPTION

EXAMPLES: Construction - Construct new single family residence on vacant lot. Stage construction dumpster in curb parking lane. Stage construction materials in planting strip. Cross curb with excavation equipment. Block sidewalk during concrete pumping and material booming activities.

Annual - Build a 6-foot by 2-foot sidewalk café area outside of our business; surround area by 42-inch high fence.

Describe Project and Work in Right of Way

5 APPLICANT

Check if **Applicant** is the **Home or Property Owner**

Applicant Name:	SDOT Customer ID Number:
Company:	SDOT Company ID Number:
Mailing Address (include city, state, zip):	Mobile Phone Number:
	Office/Home Phone Number:
	Email Address:

6 FINANCIALLY RESPONSIBLE PARTY

Check if **Applicant** is the **Financially Responsible Party** - skip this section, proceed to **7**

Check if Applicant is **applying on behalf** of the **Financially Responsible Party** - a **Letter of Authorization (LOA)** is required

Applicant Name:	SDOT Customer ID Number:
Company:	SDOT Company ID Number:
Mailing Address (include city, state, zip):	Mobile Phone Number:
	Office/Home Phone Number:
	Email Address:

7 24-HOUR-CONTACT (Job Site Contact)

Check if **Applicant** is the **24-Hour-Contact** - skip this section, proceed to **8**

Applicant Name:	SDOT Customer ID Number:
Company:	SDOT Company ID Number:
Mailing Address (include city, state, zip):	Mobile Phone Number:
	Office/Home Phone Number:
	Email Address:

8 TERMS AND CONDITIONS

Indemnification: The Permittee agrees to defend, indemnify, and hold harmless the City of Seattle, its officials, officers, employees, and agents against: (1) any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the Permittee, its subcontractors, anyone directly or indirectly employed by them, and anyone for whose acts or omissions they may be liable, arising out of the Permittee's use or occupancy of the public right of way; and (2) all loss by the failure of the Permittee to fully or adequately perform, in any respect, all authorizations or obligations under the Permit.

Acceptance of terms, conditions, and requirements: Permittee shall accept the terms, conditions, and requirements of the permit and agree to comply with them to the satisfaction of the Seattle Department of Transportation, Street Use & Urban Forestry Division. Permittee further agrees to comply with all applicable city

ordinances, including but not limited to Title 15 SMC, and all applicable requirements of state and federal law. Work shall begin within six months from the date of approval unless other arrangements are made, otherwise the application shall be void.

Applicant/Permittee or Authorized Agent Statement: I declare under penalty of perjury under the laws of the State of Washington that: I am the Applicant/Permittee OR the authorized agent of the Applicant/Permittee; that the information provided is correct and complete; and that I have the authority to bind the Applicant/Permittee to this application.

Deposits, Charges, and Future Billings: The Permittee is responsible for all permit charges. If a deposit was made for estimated future Street Use & Urban Forestry services, any unused portion of the deposit will be refunded to the Applicant/Permittee. Any charges in excess of the deposit will be billed to the Applicant/Permittee.

APPLICANT SIGNATURE

DATE

9 ATTACH PROJECT-SPECIFIC PERMIT APPLICATION(S)

The terms and conditions above apply to all project-specific permit applications associated with or attached to this form.



Seattle Department of Transportation
Street Use & Urban Forestry Division
 700 Fifth Avenue, Suite 2300 | P.O. Box 34996
 Seattle, Washington 98124-4996
 (206) 684-5267 | annualpermits@seattle.gov

SDOT Permit Number(s)

Intake

Review

(Official Use Only)

PUBLIC SPACE MANAGEMENT ANNUAL PERMIT APPLICATION

Seattle Municipal Code (SMC) 15.04, 15.10, 15.12, 15.16

1 ATTACH STREET USE GENERAL APPLICATION

My signature indicates that I am bound by the terms and conditions outlined in Section **8** of the Street Use General Application.

APPLICANT SIGNATURE

DATE

2 PROJECT ADDRESS

Address Number

Street Name (include NE, SW, Ave, St, Blvd, etc.)

3 WORK DESCRIPTION (Check applicable category)

Desired Start Date (mo/day/year)

Total Square Footage of Project Area (if applicable)

BUSINESS AMENITIES	Required at Application See reverse for additional requirements
<input type="checkbox"/> Merchandise on Sidewalks (18A) <input type="checkbox"/> Sidewalk Cafés (18B) <input type="checkbox"/> Tables and Chairs (18C) <input type="checkbox"/> Street Decorations, Planters, Benches (52)	<input checked="" type="checkbox"/> Site Plan <input checked="" type="checkbox"/> Certificate of Insurance <input checked="" type="checkbox"/> Sidewalk cafés require additional documents

SIGNS AND GRAPHICS	Required at Application See reverse for additional requirements
<input type="checkbox"/> Signs/Graphics (6) <input type="checkbox"/> Pole Banner, Events (52A) <input type="checkbox"/> Pole Banner, Identification (52B)	<input checked="" type="checkbox"/> Site Plan or Pole Map <input checked="" type="checkbox"/> Elevation <input checked="" type="checkbox"/> Design Proof <input checked="" type="checkbox"/> Certificate of Insurance (for Pole Banners)

BALCONIES, OVERHANGS AND FENCES	Required at Application See reverse for additional requirements
<input type="checkbox"/> Structures and Overhangs (7) <input type="checkbox"/> Fences, Rockeries, Walls (29A)	<input checked="" type="checkbox"/> Site Plan <input checked="" type="checkbox"/> Elevation <input checked="" type="checkbox"/> Cross Section <input checked="" type="checkbox"/> Indemnity Agreement (prior to issuance)

COMMERCIAL AND RESIDENTIAL USES	Required at Application See reverse for additional requirements
<input type="checkbox"/> Shoreline Street Ends (11) <input type="checkbox"/> State Waterways, Moorage (WW 100, 200) <input type="checkbox"/> Material Storage, Ongoing (12, 12A)	<input checked="" type="checkbox"/> Site Plan

Continued on other side

ACTIVITIES AND STREET CLOSURES	Required at Application See below for additional requirements
<input type="checkbox"/> Street Barricading, Special Activities (3A) <input type="checkbox"/> Farmers' Markets (3B) <input type="checkbox"/> Festival Street (3C)	<input checked="" type="checkbox"/> Site Plan <input checked="" type="checkbox"/> Proof of Neighbor Notification <input checked="" type="checkbox"/> Certificate of Insurance

OTHER	Required at Application See below for additional requirements
<input type="text"/>	<input checked="" type="checkbox"/> Requirements vary

ADDITIONAL DOCUMENTS AND APPROVALS THAT MAY BE REQUIRED

- Construction Permit
- Bond
- Indemnity Agreement
- Proof of Insurance
- Historic or International District Approval
- Public Art Advisory Committee (PAAC) Approval
- Business Improvement Area (BIA) Approval
- Design Commission Approval
- SEPA Review
- Holiday Moratorium Exception Request (Thanksgiving Day through Jan. 1)
- Traffic Control Plan
- Concept Plans
- Public Notice Contact List
- Other Department Review/Approval

4 AREA(S) REQUESTED FOR USE (Check all that apply)

- Sidewalk
- Travel Lane
- Parking Lane
- Alley
- Bike Lane
- Unimproved Right of Way

5 ACTIVITIES, STREET CLOSURES AND FESTIVALS

Neighborhood Group or Organization Sponsoring Event

Street or Alley Proposed for Closure	From	To	Start Date	End Date	Start Time	End Time
8th Ave	E Harrison St	E Republican St	8/10/2014	8/10/2014	7 p.m.	10 p.m.

Describe the nature and purpose of closure or activity. Provide the projected number of attendees.

We have notified our neighbors of this event Yes No

Notification method (for example, by letter or door-to-door)