

Seattle Permits

— part of a multi-departmental City of Seattle series on getting a permit

Certificate of Liability Insurance

Effective Date 4/5/2010

Permit Applicant: Give this memo to your insurance broker or agent.

Seattle Department of Transportation (SDOT) requires a Certificate of Liability Insurance for some types of Street Use Permits.

Minimum Liability Insurance Requirement:

\$1,000,000 each occurrence Combined Single Limit Bodily Injury and Property Damage.

Wording on the Certificate of Insurance must be as follows:

1. The City of Seattle is an additional insured under the commercial general liability insurance as respect to any street use permit issued by the City of Seattle (see details under Important Notice to Insurance Broker/Agent).
2. The City of Seattle is “primary and non-contributory” Additional Insured.
3. The City of Seattle shall be given not less than thirty (30) days notice of cancellation of the policy, except for non-payment ten (10) days notice is required.

Comprehensive General Liability insurance must cover the period of the permit and include:

- Premises Operations
- Products and Completed Operations
- Broad Form Property Damage Liability
- Personal Injury
- City of Seattle included as an additional insured for primary limits of liability

ADDITIONAL REQUIREMENTS FOR SHORING PERMITS:

Need verification that there are No exclusions for “XCU” or “Subsidence” perils.

Contact City of Seattle Risk Management Division for details and forms at telephone number (206) 386-4531 or by email at keithayling@seattle.gov. Send certificates of insurance with attached additional insured endorsement or blanket policy wording appropriate for governmental permitting to:

Street Use Section
Seattle Department of Transportation
700 – 5th Avenue, Suite 2300
P O Box 34996
Seattle, WA 98124-4996

For Street Improvement Permits (SIP) Type 45:

Certificates of Liability Insurance are required and must be submitted directly to your assigned SIP Project Manager.

IMPORTANT NOTICE TO INSURANCE BROKER/AGENT:

The City of Seattle must be an additional insured with a CG 20 12 or CG 20 26 additional insured endorsement or an appropriate blanket additional insured endorsement.

The additional insured endorsement must reflect the City’s role as a governmental entity issuing a permit. This excludes the CG 20 09, CG 20 10 and CG 20 33 forms, because the permit applicant isn’t performing any work for the City. It also excludes blanket additional insured wordings that refer to written agreements or contracts, because permits are not agreements or contracts.

The additional insured endorsement or blanket policy wordings must be attached to the certificate or the insurance will not be approved.

www.seattle.gov/transportation

