



2016 Summer Recreation Employment

<http://www.seattle.gov/parks/jobs>



2016

Summer Recreation Employment

Seattle Parks and Recreation, in partnership with the Associated Recreation Council (ARC) and 37 citywide advisory councils, is now accepting applications for various summer programs. Temporary positions are available at twenty-four community centers, eight indoor swimming pools, two outdoor pools, two small craft centers, and many public beaches and wading pools.

The following information highlights the programs and positions for which we are currently recruiting for the summer season. If you need more information regarding the programs or positions, please inquire with the appropriate contact person for the program in which you are interested.



Specialized Programs June - August

Special Needs Youth Counselor:

Four separate weeks of day camps:
Monday - Friday, 9:30 a.m. - 3:30 p.m. (daily) and
Three separate weeks of Overnight Camps:
1p.m. on Tuesday to 4 p.m. on Friday

\$13.00 per hour plus premium pay. This position must work both the day and overnight camps: Four Day Camps are 31 hours per week. Three Overnight Camps are 40 hours per week plus overtime and sleep pay.

Duties: Supervision of a group of children with disabilities (4 – 21 years old) who are primarily developmentally disabled, learning disabled, have attention deficit hyperactivity disorder (ADHD), behavioral and social problems, visual and hearing impairments, or are physically disabled or multiply disabled. Responsible for the care, health, safety, dressing, feeding, and toileting during day and overnight camps. Plan, supervise, and lead daily activities and help lead special events and classes. Involve all campers in sports, classes, games, hiking, canoeing, cookouts, sing-a-longs, camp skits, special events, and field trips. Teach social skills and help each camper play and interact with the others. Indirectly supervise volunteers assigned to the group. Attend all staff meetings. Other duties as assigned.

Minimum Requirements: Must be at least 18 years of age to apply. American Red Cross Standard First Aid (includes CPR) and American Red Cross Community First Aid and Safety (includes CPR).

To Apply: Please call Kyle Bywater (Rec Spec) at the Specialized Programs Office at 206-684-7548 to arrange for an interview. Email resume and cover letter to: Kyle.Bywater@seattle.gov

Adults with Disabilities Counselor:

\$13.00 per hour plus premium pay, one weekend (30 hours) per month, Friday thru Sunday with overnights.

Duties: Supervision of a group of adults with disabilities, which may include responsibility for the care, safety, dressing, feeding, and toileting during overnight weekend camp. Help in the planning and implementing daily activities for participants, such as sports and games, hikes, sing-a-longs, classes, camp skits, etc. To see that all participants' needs are being met and that they are involved and having fun. Attend all staff meetings and staff orientation.

Desirable Qualities: Good interpersonal skills, flexible, enjoy working with a team, desire to work with people with disabilities, previous camp experience.

Minimum requirements: Must be at least 18 years of age to apply. American Red Cross Standard First aid (includes CPR) and American Red Cross Community first Aid and Safety.

To Apply: Please call the Specialized Programs Office at 206-615-0702 to arrange for an interview. Email resume and cover letter to: Tori.Fernau@seattle.gov

Outdoor Aquatic Programs

Boat Ramps

Boat Ramp Ranger:

\$16.42 per hour plus premium pay. 14 – 24 hours per week. May – Sept.

Duties: Oversee boat ramp operations; monitor collection of fees; direct ramp traffic during peak use hours; perform on-site public relations as a representative of Parks and Recreation; handle incidents as they arise; and clean and maintain facility. Saturday, Sunday, and holidays are included in the regular schedule.

Minimum Requirements: American Red Cross Community First Aid and Safety (includes CPR). Swimming Float Test required. Must have strong communication skills.



Summer Beaches

Lifeguard:

\$16.07 per hour plus premium pay. 10 – 40 hours per week . Memorial Day weekend – Labor Day (Dates may vary depending on work location.)

Duties: Supervise swimmers, rescue people in distress, and teach swimming lessons; administer first aid; and clean and maintain beach facilities and surrounding area. Opportunities for advancement exist.

Minimum requirements: American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.



Wading Pools

Wading Pool Attendant:

\$13.00 per hour plus premium pay. Up to 40 hours per week. Mid June – Labor Day.

Duties: Oversee the operation of a wading pool. Clean, fill, drain and maintain the water quality of the wading pool and surrounding area. Act as the on-site public relations representative of Parks and Recreation. Perform first aid and handle incidents as they arise.

Minimum requirements: American Red Cross Community CPR (Adult, Child, and Infant CPR) and American Red Cross First Aid. Training will be provided. Must be at least 18 years old to apply, and must enjoy working with the public.

To Apply for Outdoor Aquatics Opportunities:

Send a cover letter and résumé or aquatic application to:

Seattle Parks and Recreation

Summer Aquatic Programs

4209 W Marginal Way SW, Seattle, WA 98106-1211

e-mail: parksaquatics@seattle.gov

phone: 206-684-4078





Outdoor Pools (Colman and Mounger) 7 Day Operation

Seattle Parks and Recreation operates two seasonal outdoor pools:

- ◆ Colman Pool, located in Lincoln Park in West Seattle
- ◆ “Pop” Mounger Pool, located in Magnolia.

Both pools operate from mid-May through mid-September.

Senior Lifeguard (Colman and Mounger):

\$18.02 per hour plus premium pay. 10 – 40 hours per week. Mid-May – Mid-Sept. (Dates may vary depending on work location)

Duties: Conduct and manage aquatics programs at an outdoor city pool: coordinate special events and water safety instruction; rescue people in distress; administer first aid, and assist the public; conduct staff training and coordinate staff scheduling; supervise staff in planning, promoting, setup and working special events; maintain financial and attendance records and write use permits. Previous supervisory experience is required.

Minimum Requirements: American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended).

Lifeguard:

\$16.07 per hour plus premium pay. 10 – 40 hours per week. Mid May – Mid Sept. (Dates may vary depending on work location)

Duties: Supervise swimmers, rescue people in distress and administer first aid; teach swimming lessons, water exercise programs, water safety classes and competitive swimming; assist in planning, promoting, setup and working special events. Clean and maintain pool facilities and surrounding area.

Minimum Requirements: American Red Cross Standard First Aid (includes CPR), American Red

Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.

Cashier

\$15.88 per hour plus premium pay.
10 - 40 hours per week. Mid May – Mid Sept.
(Dates may vary depending on work location)

Duties: Collect fees, make change, and balance monies taken in through the cashier station during each work shift; prepare bank deposits of collected receipts after balancing collections; interact with the public to provide information and answer questions both in person and on the phone regarding facility programs and events. Computer skills, program registration and facility booking software experience preferred. Cashier skills exam required.

Minimum Requirements: American Red Cross Community First Aid and Safety (includes CPR).

To Apply for Outdoor Aquatics Opportunities:

Send a cover letter and résumé or application to:

Seattle Parks and Recreation

Summer Aquatic Programs

4209 W Marginal Way SW, Seattle, WA 98106

e-mail: parksaquatics@seattle.gov

phone: 206-684-4078



Indoor Aquatic Program

Indoor Swimming Pools



Lifeguard:

\$16.07 per hour. 10 – 40 hours per week. Year-Round.

Duties: Supervise swimmers, teach swimming lessons, and rescue people in distress at one of our eight indoor year-round swimming pools. Administer first aid. Clean and maintain the facility.

Minimum requirements: American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.

To Apply for Indoor Aquatics Opportunities:

Please contact the Pool Coordinator at the individual indoor pool:

Ballard Pool 1471 NW 67th St., 98117	206-684-4094
Evans Pool 7201 E Green Lake Dr. N, 98103	206-684-4961
Medgar Evers Pool 500 23rd Ave., 98122	206-684-4766
Helene Madison Pool 13401 Meridian Ave. N, 98133	206-684-4979
Meadowbrook Pool 10515 35th Ave. NE, 98125	206-684-4989
Queen Anne Pool 1920 1st Ave. W, 98119	206-386-4282
Rainier Beach Pool 8825 Rainier Ave. S, 98118	206-386-1925
Southwest Pool 2801 SW Thistle St., 98126	206-684-7440

Lifeguard certification information is available online: www.seattle.gov/parks

Application Deadline: Interviews and selections will begin in March. We will continue to accept applications until all positions are full.

YOU CAN BE A SUPER HERO TOO!



Make your donation today to the Seattle Parks and Recreation swim lesson scholarship fund. Be a hero and help every child become a Super Swimmer.

For more information call Recreation Information: 206-684-4075
Donations accepted at any Seattle Parks and Recreation swimming pool.
Donate online to: www.arcseattle.org/get-involved/



YES Program (Teen Community Service):

Youth Engaged in Service (YES) is a summer community service program that offers youth (Ages 13–18 years) the opportunity to develop leadership and job skills

by volunteering at various sites within the Seattle Parks and Recreation system. Each youth receives a stipend. Youth can apply for the Summer Program by contacting:

Seattle Parks and Recreation
Attention: YES Program box #4
100 Dexter Ave N
Seattle, WA 98109
Phone: 206-684-4575 Fax: 206-684-9274
TeenProg@seattle.gov

YES applications are available online. (Applications due early May; notifications will be made by June.)

Associated Recreation Council Summer Day Camp Programs

June - September

Day Camp is available throughout the summer for youth 5 to 12 years of age. Camp activities include sports, games, arts and crafts, field trips, swimming, and weekly special events.

Schedules: Programs run Monday through Friday from 7 a.m. to 6 p.m., but may vary somewhat at different locations.

Day Camp Director/Assistant Director:

These positions are responsible for developing, planning, organizing, and implementing the day camp program at a specific site. Positions require a minimum of 30 or more college credits or combination of one-third clock hours and two-thirds college credits in Early Childhood Education/Child Development, Elementary Education, Social Work, other child-related fields including, but not limited to, Art, Music, Dance relevant to school age children, Recreation or Leisure Time Activities, Physical Education, Music, Art, Psychology, Social Services, Home Economics, CDA, or Nutrition. Education may be substituted by providing evidence of ability to perform the tasks through a combination of education, training or experience.

Must be at least 21 years of age. Salary ranges from \$16.25 - \$18.75 per hour depending on position and experience.

Counselor:

This position is responsible for implementing the summer camp program by actively engaging with camp participants each day. They may lead and organize programs and activities such as arts, crafts, organized games, cultural activities, drama, music, story hour, sports activities, field trips and other special events.

Must have a high school education or equivalent and knowledge of and experience working with school age youth.

Must be at least 18 years of age. Salary ranges from \$12.50 – \$14.75 per hour depending on experience.

Substitute Counselor:

Substitute Child Care Counselor are on-call positions that are also available for the summer camp programs. Our Substitute position helps employees gain experience with working in our programs and is a great opportunity for individuals with a flexible schedule or other obligations. Salary is \$12.50 per hour.

Certifications: All employees in these job titles are required to complete and meet all DEL requirements for child care programs. Prior to employment, candidates must have taken and passed a TB test within the last calendar year and must successfully pass a criminal background check. Upon employment, employees may also be required to attend additional sessions in First Aid/CPR, food handling techniques, and HIV/AIDS bloodborne pathogen training.

To Apply: Visit our web site at arcseattle.org and follow the links for "Employment". You will be able to apply directly online. Any questions, please call

Tiffany at 206-615-0110.

Applications: Applications are welcome at any time. Interviews will begin later this spring and will continue until all positions are filled.



Summer Food Service Program

Recreation Attendant:

\$13.00 per hour plus premium pay.

10 –15 hours per week. Mid-June – early-Sept.

Duties: Oversee the summer sack lunch program at certain outdoor park sites. Ensure program requirements are followed, attend training, order and distribute lunches, and complete reports. Act as the on-site public relations representative of Parks and Recreation. Handle incidents as they arise.

Minimum Requirements: Must be at least 18 years old to apply, and must enjoy working with people. Current Food Handlers Permit. Attend training in May.

To apply: Send cover letter and resume to: Seattle Parks & Recreation Out of School Time Office 4209 W Marginal Way SW. Seattle, WA 98106
Attn: Daisy Catague. Email: Daisy.Catague@seattle.gov
Phone: 206-615-0303.

Recreation Leader:

\$16.42 per hour plus premium pay.

40 hours per week. June 13-Sept 2, 2016

Duties: Assist in the preparation, planning, coordination and monitoring of staff/volunteers for the Summer Food Service Program. Also assist in planning and coordination of the youth 'Leaders In Training' program.

Minimum Requirements: One year experience in a community-based recreation program and an associate degree in a Recreation related field or equivalent training/education/experience. Current Food Handlers Permit. Attend training in May.

To apply: Send cover letter and resume to: Seattle Parks & Recreation Out of School Time Office 4209 W Marginal Way SW. Seattle, WA 98106
Attn: Daisy Catague. Email: Daisy.Catague@seattle.gov
Phone: 206-615-0303.

Volunteer



If you are interested in volunteer opportunities, please contact a local community center or visit the Seattle Parks and Recreation website at www.seattle.gov/parks/volunteers for more information.

PLEASE NOTE: All positions on this employment opportunity flyer are considered to be temporary intermittent positions. Newly hired City of Seattle employees may be required to pass a physical examination before they are hired. All City of Seattle position salaries are based on rates at time of publish.

NOTICE: If selected, you will be required to pass a background investigation and verify that you are legally eligible to work in the United States. (P.L.99-603: U.S. Immigration Reform and Control Act of 1986 and RCW 43.43.830-43.43.840 Child/Adult Abuse Information Act.)

The City of Seattle is an Equal Opportunity Employer that is committed to diversity in the workplace. AmeriCorps, Peace Corps, and other national service alumni who meet the required qualifications are encouraged to apply. Accommodations for people with disabilities are provided on request. The City is a Drug Free Workplace.

Contact Information

Associated Recreation Council

ARC 206-733-9728 or 615-1896
8061 Densmore Ave N Seattle, WA 98103

Boating

Green Lake Small Craft Center 206-684-4074
5900 W Green Lake Way N Seattle, WA 98103

Mt. Baker Rowing & Sailing Center 206-386-1913
3800 Lake Washington Blvd S Seattle, WA 98144

Community Centers

Alki 206-684-7430
5817 SW Stevens St. Seattle, WA 98116

Ballard 206-684-4093
6020 28th Ave. NW Seattle, WA 98107

Bitter Lake 206-684-7524
13035 Linden Ave. N Seattle, WA 98133

Delridge 206-684-7423
4501 Delridge Way SW Seattle, WA 98106

Garfield 206-684-4788
2323 East Cherry St. Seattle, WA 98122

Garfield Teen Life Center 206-684-4550
428 23rd Ave. Seattle, WA 98122

Green Lake 206-684-0780
7201 E Green Lake Dr. N Seattle, WA 98115

Hiawatha 206-684-7441
2700 California Ave. SW Seattle, WA 98126

High Point 206-684-7422
6920 34th Ave. SW Seattle, WA 98106

**International District/
Chinatown** 206-233-0042
719 8th Ave. S Seattle, WA 98104

Jefferson 206-684-7481
3801 Beacon Ave. S Seattle, WA 98108

Laurelhurst 206-684-7529
4554 NE 41st St. Seattle, WA 98144

Loyal Heights 206-684-4052
2101 NW 77th St. Seattle, WA 98117

Magnolia 206-684-4235
2530 34th Ave. W Seattle, WA 98199

Meadowbrook 206-386-7522
10515 35th Ave. NE Seattle, WA 98125

Miller 206-684-4753
330 19th Ave. E Seattle, WA 98112

Montlake 206-684-4736
1618 E Calhoun St. Seattle, WA 98112

Northgate 206-386-4283
10510 5th Ave. NE Seattle, WA 98125

Queen Anne 206-386-4240
1901 First Ave. W Seattle, WA 98119

Rainier 206-386-1919
4600 38th Ave. S Seattle, WA 98118

Rainier Beach 206-386-1925
8825 Rainier Ave. S Seattle, WA 98118

Ravenna-Eckstein 206-684-7534
6535 Ravenna Ave. NE Seattle, WA 98115

South Park 206-684-7451
8319 8th Ave. S Seattle, WA 98108

Southwest 206-684-7438
2801 SW Thistle St. Seattle, WA 98126

Van Asselt 206-386-1921
2820 S Myrtle Street Seattle, WA 98108

Yesler 206-386-1245
917 E Yesler Way Seattle, WA 98122

Pools

Ballard Pool 206-684-4094
1471 NW 67th St. Seattle, WA 98117

Colman Pool *(Summer Only)* 206-684-3549
8603 Fauntleroy Way SW Seattle, WA 98136

Evans Pool 206-684-4961
7201 E Green Lake Dr N Seattle, WA 98103

Medgar Evers Pool 206-684-4766
500 23rd Ave. Seattle, WA 98122

Helene Madison Pool 206-684-4979
13401 Meridian Ave. N Seattle, WA 98133

Meadowbrook Pool 206-684-4989
10515 35th Ave. NE Seattle, WA 98125

"Pop" Mounger Pool *(Summer Only)* 206-684-4708
2535 32nd Ave W Seattle, WA 98199

Queen Anne Pool 206-386-4282
1920 1st Ave. W Seattle, WA 98119

Rainier Beach Pool 206-386-1925
8825 Rainier Ave. S Seattle, WA 98118

Southwest Pool 206-684-7440
2801 SW Thistle St. Seattle, WA 98126