



**Seattle Dept of Info Technology
Communications Shop**
1933 Minor Avenue
Seattle, WA 98101

REQUEST FOR AUTHORIZATION

BDA/DAS Installation for In-Building Public Safety Radio System Coverage

SECTION 1: Requesting Party Information

I hereby request authorization to install a BDA/DAS for in-building public safety radio system coverage, according to the specifications below:

Requestor Name: _____

Requestor Email: _____

Phone number: _____

Date: _____

SECTION 2: Information to be Provided by Building Owner or Designee

1. Company and/or building name: _____
2. Address: _____
3. Contact name for building owner: _____
4. Daytime phone: _____
5. Email address: _____
6. 24 hour emergency contact name*: _____
7. 24 hour emergency contact number: _____
8. Location of equipment in building (floor and room): _____
9. Designed by: _____
10. Installed by: _____
11. Tested by: _____
12. Make/model: _____
13. Antenna type (panel, yagi, omni, etc.): _____
14. Antenna gain (dBd): _____
15. ERP to donor site (dBm): _____
16. Antenna coordinates (NAD83): _____
17. Antenna height above ground (feet): _____
18. Date commissioned (first turned on): _____
19. Projected signal level at donor site (-dBm): _____

*If at any time during or after installation the BDA/DAS system negatively impacts the King County Radio System, the building owner will be required immediately to turn off the malfunctioning BDA/DAS, until correct functioning is restored.



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SECTION 3: Information that will be Provided by DoIT to Building Owner or Designee

- 20. Broadband or channelized (28 channels): _____
- 21. Channelized donor site name: _____
- 22. Projected signal level from donor site (-dBm): _____
- 23. Calculated Free Space path loss to donor site (-dB): _____
- 24. Antenna azimuth (degrees true): _____

INSTRUCTIONS FOR SUBMITTING THIS FORM

Items 1 through 19 on the “Request for Authorization” form are completed by the customer. DoIT then provides items 20 through 24 along with a frequency list or frequency range to the customer.

- 1. Submit form to DoIT by clicking here:

After clicking “submit”, please check your email program’s Outbox to ensure that the email message generated by the program has been successfully sent. You may need to select “send message immediately” to ensure the email is sent.

- 2. Forms can also be attached and emailed to DoIT at: BDA@seattle.gov

NOTE REGARDING INITIAL ACTIVATION OF NEW BDA/DAS SYSTEMS

Coordination with the City of Seattle Communication Shop is required before a new BDA/DAS system is turned on for the first time. Customers are asked to please call the City of Seattle Communications Shop at (206) 386-1213 at least one week prior to initial system activation in order to coordinate this activity. The Communications Shop is open for business Monday through Friday, 7:30 a.m. to 4:00 p.m.

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